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## REQUEST TO ADDRESS THE BOARD DURING A PUBLIC HEARING

1. Complete this form and give it to the board secretary, superintendent, or board president **prior** to the meeting.
2. You **MUST** add your name to the board meeting sign-in sheet to address the board.
3. You need to complete all of the information below to address the board.
4. At the discretion of the board president, it is recommended an individual be allowed up to three (3) minutes to speak during a public hearing. If multiple speakers are present the time may be reduced, with total allotted time for public participation of 30 minutes.

**NAME**

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**ADDRESS**

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**PHONE**

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**EMAIL**

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**TOPIC**

**The comments should be focused on the public hearing topic.**

*Note: If residents desire additional time to speak with the superintendent on a specific topic related to a public hearing, the district is happy to accommodate this request.*